

**CHATTAHOOCHEE COUNTRY DANCERS
STEERING COMMITTEE MEETING
OCTOBER 24, 2005**

The meeting was opened at 7:10 by President, Bill Porter.

Those in attendance included Margie Cooper, Bruce Tarnopolski, Dave Marcus, Ernie Eden, Kimberly Hagen, Ann Robinson, Pam Eidson, Ginger Lyon, Marcia Hunter, Marti Goldring and Linda Graves.

The minutes from the September Meetings was approved with additions.

Finances

Ernie explained that the past fiscal year for the CCD budget covers June 2004 to May 2005. This financial data will be given to Doug Singleton for filing taxes. The cost will be approximately \$300. Doug is assisting Margie with setting up a Peachtree Accounting program. Ernie and Margie are updating the book-keeping records. Ernie recommended that once a year a member conducts an informal audit of the financial records. We still need to use a device to count the numbers attending the dances. An explanation was provided about a question pertaining to an equipment rental in 2004. The dance community is indebted to Ernie and Margie for their exhausting efforts to update these records.

A question was raised about the decision for sponsoring the Karebration event in December which will be managed by Contra Quad. Pam will send the section from the Steering Committee meeting which approved that decision. There was agreement that a contract is needed between other dance groups and CCD to cover equipment, costs, etc. Pam will send out a copy of the contract used between Contra Quad and CCD. Dave offered to formulate a contract agreement. Bill will contact David Woolf about the payment due to CCD for the recent English Country Dance Week-end expenses. Dave suggested the band receive receipts for payments for record keeping purposes.

Record Maintenance

Marti was acknowledged for obtaining the articles of incorporation. Ann and Marti suggested a procedure for scanning important papers. As historian for CCD, Bruce will receive copies of all significant documents.

Purchase of Electric Piano

Sandi Goldring diligently researched information on electric pianos which led to the decision to the recent purchase. Kimberly will track use of the piano by bands who perform at our dances. This tracking plan will give credence to the piano purchase.

Nominating Committee

Marcia shared the experience her committee encountered in selecting nominees for the 2006 Steering Committee. The 3 year commitment required to be on the committee was identified as a barrier for potential nominees. The slate of nominees will be voted upon on November 18, 2005. The nominees are Larry Enlow, Brain Baker and Ginger Lyon. Marcia's efforts were acknowledged and appreciated.

Update for the November Dance Week-end

The gender composition of current enrollment was shared. Ann has 14 households to be available for out of town dancers. Marcia requested a budget for her committee. Kimberly expressed her regrets about the t-shirt design.

Band for 2006 Dance week-end

Le Vent Du Nord will not be available for our 2006 dance week-end. Latter Day Lizards are confirmed as the primary band at \$2400. A bass player will be selected. Lisa Greenleaf will be the caller.

Halloween Dance

Kimberly has actively advertised the costume contest within several exciting categories for the dance tomorrow night and on October 28, 2005. Margie and Kimberly designed the events to be a fun experience. Prizes will include 1 night dance passes and goofy Halloween gear.

House Manager Role

Kimberly, Brian Schott, Pam and Margie served as a committee to define the role and expectation for the House Manager. This is a voluntary position to be rotated by the dance community members. The purpose of the House Manager will be to confirm that all tasks related to a Friday Night dance are executed completely. These tasks include confirmation of the band and caller scheduled, someone to open and close, that someone will place adequate counted money in the box with the necessary forms, ensure all dancers have vacated the parking lot at the end of the dance, confirming that someone will implement the shoe policy, sound board operator, a list of emergency numbers and have emergency procedures available. Ernie proposed each member of the committee to practice the night manager role. A CPR mask will be donated by Marcia. George Snyder will continue to assume responsibility for the opening and closing of the gym. The duty of monitoring the shoes entering the dance floor is not popular. Marcia suggested Bill announce to the community the benefits from the shoe policy compliance. The committee approved free admission for the House Manager on the evening of their assignment.

Christmas donations to Georgia Regional Hospital

Linda works for Georgia Regional Hospital at Atlanta which has a dire need for clothing donations to indigent patients who will be hospitalized at Christmas. Previously, CCD has promoted donations of toys for children of all ages who reside at the shelter "Our House." Donation to both causes was suggested. Margie suggested the community compose notes/cards for hospital patients to demonstrate that there is a caring community sensitive to their plight. Linda will contact Christin Whittington and Janet Shepherd about ongoing support of "Our House."

New Years Eve Dance

Dave has received generous offers from the community to assist with this event scheduled for December 31st. He circulated a copy of a proposed budget. The dance is scheduled from 8 PM to 1 AM with a break at 10 PM. The callers will be Seth and Cis. The bands will be Cross Town Traffic who will open and Carolina Tune Croppers. Dave proposed that memories from the dance community be written on cards that will be read from 11:45 to midnight during a circle dance formation. Kahle will be paid double his typical fee to operate the sound system. Bill will be the house manager. Hopefully, the

water filter system and water hose **device** that is used for these events will turn up in our cluttered storage room. Ann will assume responsibility for the decorations.

Policy for Content of Website

It was clarified that the website will focus on dance community events. Since many well known performers are booked in connection to another nearby concert performances, it was agreed that those concerts will be posted.

Obligations to the Decatur Recreation Center

Scott has been active in fulfilling these tasks. He will be asked to provide an updated report. Ginger suggested that the community consider the elderly groups served by Decatur Parks and Recreation to be recipients of our talents. It will be necessary that all planned events be scheduled according to the calendar of the Parks and Recreation Dept.

Scheduling local bands to perform on Friday nights

Kimberly has previously shared the challenges she has faced in following guidelines to rotate local bands along with out of town bands. Since this is an emotionally charged issue and requires thoughtful planning Margie proposed that several town meetings be publicized and scheduled to address this matter. The steering committee approved this proposal. Pam questioned if there was a conflict in interest for committee members to be affiliated with local bands. Currently, 2 members are in local bands who perform on Friday nights and 2 new board members are also, band members. (**who is assuming this task?**)

Meeting with members of the steering committee and a member of the dance community

Bill met with several members to schedule this meeting.

Future agenda items:

- *Long term planning: Ginger is willing to assume leadership on this plan.**
- *Scheduling bands in consideration of local band rotation.**
- *Obligations to Decatur Recreation Center**
- *Christmas donations**
- *Update on House Manager duties**
- *Defining members of the dance community**
- *Confirm future meetings**

The next Steering Committee Meeting will be held on November 28, 2005 in the home of Margie Cooper.

Submitted by Linda Graves