

**Chattahoochee Country Dancers  
Steering Committee Meeting Minutes  
August 30, 2009**

Meeting Date: August 30, 2009

Start Time: 6:30 PM

Adjourn Time: 8:30 PM

Host: Robbin Ryan

**Attendees:**

Steering Committee: Jim Crawford, David Digby, Rob Harper, Jennifer Horrocks, Sherry Kilpatrick, Robert McGregor, Robbin Ryan, Tim Timmer

Honored Guests: Heitzso, Margie Cooper, Bill Porter, Lois Rigwood, Janet Shepherd

The meeting was opened by Rob Harper. He stated that the minutes of the July meeting had been approved electronically prior to the meeting on 7/21/09.

The next meeting which had previously been scheduled for September 20 will be hosted by Jennifer Horrocks with dinner prior to the meeting from 4:30 – 6:30 PM and the meeting to commence at the usual time.

The October meeting was scheduled for Oct 11 at 6:30 PM, the host to be determined later.

**Committee Reports:**

*Band Policies and Procedures Committee.* It was announced that the BPP Committee was scheduled to meet on Monday, August 31, 2009 at Cis Hinkle's home. This is to be a meeting to determine procedures by which the committee will conduct its business. Minutes will be made available within a week and published to both the listserv and the website.

*Finance.* The members of the Finance Committee were asked to write down what they do and how they go about getting it done so that all procedures can be evaluated by the Steering Committee to determine future documentation, review and revision needs.

*Community Picnic.* Sherry reported that we've not found an appropriate venue so have not set a date. At this point it is too late in the year to have a "swimming" event and we're getting close to the November Weekend busy season.

One option was to combine the picnic with a day of community service at CCC. Rob Harper reported that Hands On Atlanta Day is 10/3 and they have planned a project at CCC. Originally thoughts led to combining the volunteering day with the picnic. After further consideration the SC decided that having another event on the same weekend as Whirlpool and an advanced dance might lead to CCD-overload. Rob will continue to see if there are volunteer opportunities available and recruit volunteers as needed.

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**Other Business:**

*November Dance Weekend.* Kimbi Hagen is still looking for someone to shadow her as she completes arrangements for the November Dance Weekend so that the shadow can become the 2010 Festival chair. At this point no one has stepped forward so Christin Whittington, Bruce Tarnopolski and Janet Shepherd have volunteered to join forces with Kimbi to distribute some of her workload. All Steering Committee members were asked to help out as well. Christin announced that a mailing party to send out the registration flyers will be held shortly. Everyone should get flyers to distribute at other dances and dance weekends.

*Approval and Release of SC Minutes.* We discussed suggestions to distribute “draft” minutes prior to approval by the SC but feel that may cause more problems than it solves. The SC agrees to try to get minutes out to the community and posted on the website as soon as possible following a meeting. Hopefully within two weeks.

*BP&P Committee Meeting Space.* On occasion the band committee may need space to have larger than normal meeting to accommodate community participation.

Motion: Approve to rent meeting room at CCC for \$25 for CCD committee meetings with prior SC approval. The intent is to accommodate meetings too large to be held in a private home. (Made by Jim Crawford. Seconded. Passed with 6 affirmative votes and 1 opposed. Chair did not vote.)

*Upcoming Special Dances.* The Advanced Dance on 10/4 will be held at CCC. Christmas day falls on a Friday in 2009 and the SC would like to have a dance on that Friday, but as of now there are no bands and callers indicating availability. New Years Eve weekend plans are moving along. Thursday 12/31 will be Smoke on the Water and Appalachian Storm. Friday will be Foxfire. Saturday is TBD. A location for the weekend events is still being investigated for availability and price. CCC may be too expensive. Other alternatives to research include MBC, Horizon, Epster Gym and Knights of Columbus.

*Opening\Closing.* Much of the responsibility is falling on a few individuals – Sherry, Jim, George and Larry – so more help is needed with volunteers trained to open and close. Robbin is now trained but it would be good to have more SC members able to fill in when needed. SC needs to communicate the need to other dancers and promote the free entry for 2 openers and 2 closers each Friday. Janet Shepherd expressed an interest in being trained.

*Sound Equipment.* At the 8/28 dance one of the Sabine EQs was not operational. At this time it is unknown if it’s something that can be reset or something that requires repair or replacement. Tim Cape will assess and let the SC know. The EQ will definitely be needed for the November festival.

*Finance Review Meeting.* Prior to the SC meeting current and prior SC members, the Finance committee and other interested members met to review CCD’s financial history. Due back-to-back meetings we ordered pizza to feed the attendees between meetings.

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Motion: Reimburse Robbin Ryan for pizza expenses of \$88.50. (Made by Jim Crawford.  
Seconded. Passed by voice vote with none opposed.)

Motion to adjourn made by Robbin Ryan. Seconded by David Digby. Passed by voice vote with none opposed.

Meeting adjourned at 8:30p.

*Respectfully submitted, Sherry Kilpatrick*

*These minutes were approved by the CCD Steering Committee at the October 11, 2009 meeting by voice vote with none opposed.*