

Chattahoochee Country Dancers Steering Committee

December 2010 Meeting Minutes

Meeting Date: December 12, 2010

Host: Janet Shepherd

Present: Janet Shepherd, Robert McGregor, Dave Marcus, Sherry Kilpatrick, Tim Timmer, Robbin Ryan, Jennifer Horocks, Jim Crawford, Margie Cooper

Absent: Deborah Wilson

Guests: Susan Keller, Ron Buchanan, Alan Gordon. Joseph Steinhauer

1. Called to order 12:36

2. Minutes from 11/7 meeting. Motion to pass by Tim; approved 8-0.

3. Festival matters

a. Band Selection

- i. Motion by Janet to have a volunteer appreciation party in May or June for Festival and other dance volunteers at which time the volunteers will select the bands for the following year (i.e., May 2011 for 2012 Festival). Second: Bob. Passed 8-0.
- ii. Robbin moved, Jim seconded that party this year be at Dave's. Passed 8-0.
- iii. Will be first Sunday in June.

b. 2010 [Kristin]

- i. General update (discuss what Kristin sent via email). Light discussion of some opportunities for improvement; decision to have a dinner with SC, Doug, and Christin to talk about this.
- ii. Financials (not final) – somewhere around a \$10,000 profit.
- iii. Select date for volunteer party (Jan 30/23/16 are possible dates); hostess prefers 30th. Janet moved, Dave seconded it: 8-0.
- iv. Budget for volunteer party. Janet moved \$250; Dave. Passed: 8-0. **ACTION ITEM: Margie and Janet will coordinate with Lillian about preparation, volunteers.**

c. 2011

- i. Venue hunt update. No update but
 - Suggestion to use the HS at North Druid Hills and Briarcliff. Robbin also mentioned a center. Margie mentioned Mercer University, where we have had at least 3 Festivals in the past. Janet mentioned Yaarab shrine.
 - **ACTION ITEM: Each SC member to check 1 venue.** Questions to ask: Is avail 2 years? Price? Type of floor? Floor policy? Add'l room avail? Kitchen avail? Hours and neighbors? Eating spots within walking

distance / short drive? Price? Sq footage? Breakout spaces? Staff budget? Stage? Ladder use? Put up quilts?

- ii. Co-chair update. No update. SC would Doug to select a shadow or co-chair in case something happens to him.

4. Specific dances - updates/open issues if any [Jim]

- a. Xmas eve dance. No suggested donation amount. Alan Gordon to keep track of cash.
- b. NYE dance. Festive attire encouraged. Margie moved, Sherry seconded, to have a \$150 budget for favors and decorations. Passed 8-0.
- c. Jan 1 afternoon and night dances. Rob is organizing these dances. He is calling the family dance. Rent is \$400 plus 50% of anything over break-even.

5. General Friday night issues

- a. **CCC Security** – continue it? (The budget committee recommended (about June) that security at CCC be continued until Nov-Dec of 2010.) Did the SC vote to just continue indefinitely? Do we need to revisit or renew security for 2011?
Motion to continue to pay an off-duty Clarkston officer \$100 for 7:30 to 11:30 indefinitely by Margie, second by Dave. Passed 8-0.
- b. **Beginner Session Time.** Callers had requested that we change the Friday beginner session to start at 7:30 but keep it posted as 7:15. *[Carryover from July]*
Motion by Dave, second Robert, to have the beginner session start at 7:30 and be advertised as starting at 7:30 (and that musicians and sound techs be made to understand that sound check must be done at 7:30) beginning Jan 1. Passed 8-0.
- c. **CCC Liaison.** Jim Crawford will not be able to continue as CCD liaison person with CCC as he is out of town most of the time now. He recommends Margie Cooper or Linda Graves or others. **Janet volunteered for this duty and is now the CCD Liaison to CCC.**

6. Financial

- a. **Financial Report**
- b. **Bounced Checks.** Doug's suggests that we have a formal policy that the person writing the bad check should make the check good with "cash" and also reimburse us for the NSF fee. [Doug] SC agrees that this is how it should be handled but doesn't think that we need a specific policy.
- c. **Bank Accounts.** Wells Fargo is now charging both accounts (checking and money market) a \$2 per month fee for "monthly check return/image fee". We write absolutely NO checks from the money market account. Likewise they are paying us a whopping .22 cents a month in interest. Doug suggests we need to move this money to another bank or savings instrument and recommends a 15k CD. [Doug] Robert suggests that we move to a locally-owned institution.
ACTION ITEM: SC would to know what local banks have the most officer. Margie will check. No changes at this time.

7. BPPC recommendations.

As a reminder, the process we agreed last month was:

- a. *Publish to community for input.*
 - *PDF on Web site*
 - *A couple of copies at dance*
 - *Publicize*
 - Comments to SComm address or in box at dance.*
- b. *SC gets together and determines to endorse or modify and endorse recommendations.*
- c. *Public meeting*
- d. *SC votes.*

Suggested topics for tonight:

- a. We all committed to reading in detail (by 12/1) and sending questions to BPPC for answering. Did we? Any answers? *[Carryover from last month]*
 - b. How/when do we want to get together and determines to endorse, or modify and endorse recommendations? *[Dave]*
 - c. Do we want to lay out a schedule for the entire process?
- 8. Constituting a **Talent Development Committee** (as discussed at Nov meetings charter would be to generate ideas for involving and nurturing a wider community as musicians, callers and sound techs. Time-limited charter. *[Carryover from last month]***
- 9. By-laws changes**
- a. Changes to by-laws regarding members - Janet to summarize what other groups do. *[Carryover from last month]*
 - b. Change to by-laws to specify how email voting works - how many votes needed to pass an item, how long we hold voting open? *[Dave]*
- 10. Jan meeting date. Jan 2 at Margie Cooper's house, 11-6. Business meeting at 11; planning meeting 11:30. Invite Tim/Cis/Andrea etc for 12:00 – 2:00. Planning calendars. Piano donation.**
- 11. / 2011 meeting dates *[Allegra]***
- 12. Motion to adjourn by Tim; seconded Dave; passed 8-0-0.**