

Minutes for CCD Steering Committee meeting 01/15/12

Called to order at 6:43, Dave Marcus presiding

Location: Janet Shepherd's house

Members Attending:

Margie Cooper
Susan Keller
Dave Marcus
Jane Schindler
Doug Singleton
Janet Shepherd
Joseph Steinhauser
Sally Walker

Visitors:

Susan Davis
Rob Harper
Kimbi Hagen
Seth Tepfer

Administrative Issues:

- Old Business
 - Minutes from December meeting: Approved.
 - *Action item: Kimbi to post on website*
 - George Snyder's Caller Evaluation: Request to be added to the pool of Friday callers not approved (3 yeas, 4 nays, 1 abstention)
 - *Action item: Margie to notify George*
 - CCD Membership Definition: Margie will chair a subcommittee to provide detailed suggestions for "CCD membership" definition, requirements, and benefits. SC members Doug, Jane, Susan, Janet, Sally, Joseph volunteered to be on the subcommittee.
 - *Action item: Margie to recruit dancers to be on membership subcommittee, set up meetings, and be prepared to present suggestions by March SC meeting*
 - CCC: Discussion of outstanding payments
 - *Action item: Doug to pay CCC for NYE dance*
 - Videotaping Dances: Lots of beginners participated in Jim's video of 1/13/12 dance. Discussion of privacy concerns about videotaping dances and putting them on YouTube. As

a gift, Jim provided each SC member with a DVD of "10 Friday Nights at CCD" (Thanks Jim!).

- *Action item: Jim to produce newcomer's video*
- *Action item: Privacy concerns re: videotaping to be discussed at February SC meeting.*

- **New Business**

- **Welcome** to new steering committee members: Amy Krafchik, Jane Schindler, Doug Singleton, and Sally Walker
- Election of officers for 2012: Result -- Dave Marcus (President), Janet Shepherd (Vice President), Margie Cooper (Secretary), Doug Singleton (Doug Singleton)
 - *Action item: Kimbi to update website*
- Andrea Nettleton's Caller Evaluation: Request to be added to the pool of Friday callers approved (7 yeas, 1 abstention)
 - *Action item: Kimbi to notify Andrea*
- Expenditure Request - Supplies: Margie suggested purchase of professional first aid kit, lights for closet, closet organization units if needed after the cleaning of said closet. Request for first aid kit approved.
 - *Action item: Margie to purchase first aid kit*
- Expenditure Request – Dance Advertising: Joseph has found “meet-up groups” – a place to advertise our dances online. SC approved expenditure of \$45 to sign us up.
 - *Action item: Joseph to sign us up*
- “Advancing Our Dancing”: Discussion about ways to make it easy for dancers to notify the Steering Committee when they have a question or concern; other ways we can advance our dance.
 - *Action item: Kimbi to add “Feedback” button to website. Clicking button will open up email pre-addressed to the Steering Committee.*
 - *Action item: At Feb SC meeting, identify a person to draft a list of ways to advance our dance and people to make sure approved items on list get done.*

- CCD Procedures: Discussion of need for a procedure book that defines and describes “jobs that the SC does.”
 - *Action item: Dave to draft book for distribution to SC members*
 - *Action item: Doug to provide Dave with information on bookkeeping/accounting procedures*
 - *Action item: Janet to provide Dave with definition / list of duties for weekly hosts*
 - *Action item: Kimbi to provide Dave with list of Festival duties SC is responsible for*
- Hosts for Weekly Contradance: SC members to act as hosts/announcers at Friday dances.
 - *Action item: Janet to make a 2012 schedule, send hosts weekly reminders, draft text of duties for hosts*
 - *Action item: Kimbi to add hosts schedule to website*
- Utility of website: Discussion of how individuals use CCD website.
 - *Action item: Kimbi to add Google Analytics to website*

Upcoming Special Dances

- Avant Gardeners (Sunday, March 11):
 - Approached Kimbi about playing a waltz dance for donations. Kimbi approached KOC waltz group but was stonewalled.
 - *Action item: Dave to contact waltz board and Avant Gardeners to discuss*
- Stone Mountain Village Bluegrass event (Saturday, March 31):
 - John Kelley emailed Janet to report that Stone Mtn Village is adding more support than before this year. They now have a small advertising budget and they have hired a company (who organizes events like the Piedmont Arts Festival) to organize a large art festival running concurrently with the music fest. They're talking about setting up tents up and down Main Street.

SC voted to provide a caller, musicians and publicity within our dance community for a contra dance at the event as long as they provide the sound equipment and person to run sound.

- *Action item: Janet to contact John Kelley to discuss*
- CCD Birthday Dance (Friday, April 6):
 - Date is Good Friday, but current decision is to keep the date as close as possible to April 1.
 - *Action item: Kimbi to confirm date with Atlanta Open Band*
- Community Picnic (Saturday, June 16)
 - *Action item: Margie will contact Pine Lake to rent beach house.*
- 1st Night 2013 (Monday-Tuesday, 12/31/12 - 1/1/13):
 - *Action item: Discussion about structure of event(s) tabled until next month.*

2012 Festival

- Old Business
 - Headline Caller: Kimbi was able to secure Lisa Greenleaf
 - Festival Chair: Doug has agreed to chair again. Kimbi will serve as co-Chair again.
- New Business
 - Venue:
 - *Action item: Doug will attempt to rent Oglethorpe gym.*
 - 2011 Debrief:
 - *Action item: Dave will meet with Kimbi and Doug to debrief the 2011 weekend.*
 - *Action item: Dave and Kimbi will put together a festival procedures manual with timeline of what needs to happen when.*

Next meetings:

Wednesday, February 15, 6:30 - Janet

Sunday, March 18, 4:30 - Dave

Tuesday, April 24, 6:30 - Janet

Meeting closed at 10:15.