

Chattahoochee Country Dancers (CCD) Steering Committee Meeting
MINUTES (Final)

February 21, 2013, 6:30 – 9:00 pm

Location: Sally Walker's home

In attendance:

Steering Committee Members: Scott Russell, Christin Whittington, Carole Bennett, Jane Schindler, Sally Walker, Amy Krafchick, Susan Keller, Joseph Steinhauser

Guests: Rob Harper, Kimbi Hagen

Next Meetings

Date: March 19, 2013

Mtg Time: 6:30 – 8:30 pm

Location: Meeting Room of Decatur Rec Center, 231 Sycamore Street, Decatur, GA. Will test dance floor cover.

Date: Sunday, April 14, 2013

Time: 4:30 – 6:00 pm (Mtg held prior to the 6:00 "Final Theme Party")

Location: Christin Whittington's home: 3490 Jackson Dr. Decatur, GA 30032

Finance:

Report on attendance and income; Sound Gear repair/replacement

Sally provided a report of CCD Friday Night Cash Flow & Attendance. Per Sally, she is meeting with Doug and Rob to discuss Treasurer duties. Tim Cape was approved via email from the CCD Steering Committee to purchase equipment and he is testing it on 2/21/13 so that it will be ready for 2/22/13 Friday night contra dance at Clarkston.

Jan 29 Decatur High Dance

Christin heard positive feedback from Shaifer. Approximate headcount at dance was 100 people. CCD contributed \$16 to cover remaining expenses Shaifer had. CCD would like to support Shaifer having additional dances at the Decatur High and the possibility of using young Decatur musicians.

November Weekend: Branding; Venue; Theme Selection

Branding: Christin submitted the final "branding entry and voting process" form and it was voted yes by the 8 present CCD-SC members to accept the form and the voting process.

Venue: March SC meeting must be held to determine if SC will recommend the Decatur Rec Center as the venue for the 2013 November Dance Weekend.

Theme Selection: Christin to receive all the theme suggestions. Janet Shepherd to collect the suggestions for Branding.

Host Duties

Steering committee discussed duties: It was decided that hosts welcome new dancers up until the start of the dance at 8 pm, then begin dancing with new dancers. SC members agreed that someone on the New Dancer Retention group can assist new dancers during the break if they would like to. Duties were discussed, finalized and adopted.

Communication among SC (tabled until March SC meeting) Christin volunteered to be the CCD SC

listserv administrator.
<p>New Dancer Retention Jim provided report via email. Confirmed: New dancers get a “come back free card” when they pay at the Friday Contra. DVD’s are no longer provided,</p>
<p>Dance Issues: Safety: Caller's Collective statement; Standard Policies was presented by Kimbi Hagen (to be published on web); Consequences of violating; Enforcement of consequences; child dancers. SC members received the statement and Scott asked members to review it and forward any changes to the CCD-SC listserv. Final discussion to be at the April 14th SC meeting.</p>
<p>BlueGrass Roots Music and Arts Festival, Stone Mountain Village, March 23-24 Jane needs to get more dancer participation (example: old-time clogging, old-time dance). Janet to call on Saturday. Scott to provide Jane with a time-slot for an old-time dance. Jane is looking for volunteers.</p>
<p>George Snyder: trial dance 5-3/5-10 for review and option for Regular Caller Rotation Kimbi is holding 2 May dates. Because of the 2-year wait period protocol, the SC cannot commit to the 2 May dates and SC has asked Kimbi to open the 2 May dates for public scheduling.</p>
<p>Catapult (May 24-27, 2013) Rob Harper submitted the Catapult agreement to the CCD-SC via email and the CCD-SC voted to accept the agreement. All 8 present SC members voted yes. The CCD-SC will create the process of choosing a caller/band from the 2013 Catapult to participate in the 2014 November Dance Weekend.</p>
<p>CCD Anniversary/Homecoming dance April 5, 2013 Rob to submit emails regarding the Homecoming/Anniversary dance April 5. CCD-SC agreed to pay for cake and incidentals.</p>
<p>CCD 2013 Summer Event Jane asked if anyone was interested in planning this event and Christin suggested opening up the planning for this event to others active in the CCD community. Jane to reach out to several folks to see if they are interested in planning it. Janet is one volunteer and they need another person to volunteer.</p>
<p>Fund-Raising/Benefit Dance, July 5-7, 2013 Doug is working with McKenzie at CCC on an event which involves a dance with Perpetual e-Motion, a potluck, couples dancing, a silent auction and CCC events to be decided. Susan suggested an African dance class!</p>
<p>Thank you Letter for donation Carole to draft a thank you letter to person who sent donation of \$50 to CCD in support of Kimbi assisting her daughter during a fire. Done.</p>
<p>Action Items: Reports/Updates: Scott: Scott said there is a Suggestion box at the Friday night Contras, but there are no suggestions. He invited all SC to check for suggestions. Joseph: Joseph posted the CCD’s Friday night dances on Meet-up.com (search Atlanta contra dance).</p>

Joseph will post information about the Meet-up group on the CCD Listserv.

Amy: Amy is to check on scheduling Celebrate Atlanta MeetUp to dance Mar 22, with same parameters as December MeetUp Dance. Amy mentioned about possibly having the Celebrate-Atlanta group quarterly. Susan mentioned her concern that we continue to have enough experienced dancers to help support the new dancers. Carole concurred with Susan that we want to keep a balance of experienced dancers. All SC members agreed that the meet-up group is a good idea for the contra as long as it is managed properly. Scott mentioned that all of the Atlanta Callers are capable of handling a large group of newcomers.

Jane: Make up half foam-board poster with pictures of SC.

Janet: To make SC buttons

Doug: (Not present) Doug to hire a company to assess the AC @ CCC; talk to McKenzie Wren about outdoor lighting recommendations.

Scott: Scott said he will talk to Doug and McKenzie Wren about the AC.

Rob & Doug & Sally: Discuss and agree about the terms CCD prior to meeting with CCC. Negotiate a new rental agreement @ CCC. Currently the rental agreement with the CCC will have an incremental increase in April 2013. Rob suggested we prepare something to discuss with CCC by April or May 2013. Rob to send rental agreement to the SC. Scott asked all SC members review the rental agreement before the March SC meeting and come up with all questions/comments and they agreed. This will allow them to lay out the guidelines for the negotiating team.

Christin and Kimbi: Create a Nov Weekend Operational Manual (in progress).

Kimbi: Post revised Volunteer Role List; contact Musicians regarding pay cut. Kimbi got in touch with out-of-town bands and can report that they do not want to play in Atlanta for less money. She was unable to book any bands at less money.

Revenue enhancements (To Be Discussed at March 2013 meeting)

- "Get in for half-price" cards for regular dancers (free) to give to prospective new dancers
- CCD gift certificates
- Talent Show
- **Dancer Support:**
 - Multi-dance discount cards
 - Flat annual fee (Stven Carlberg)
 - Distressed Dancer fund

Band Selection Committee (BSC) report from 2012

No discussion. No BSC members present.

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