

Chattahoochee Country Dancers (CCD) Steering Committee Meeting
MINUTES

March 19, 2013, 6:30 – 8:30 pm

Location: Decatur Rec Center

In attendance:

Steering Committee Members: Scott Russell, Christin Whittington, Carole Bennett, Jane Schindler, Sally Walker, Amy Krafchick, Joseph Steinhauser, Doug Singleton

Guests: Rob Harper, Kimbi Hagen, Scott Barnaby, Moe Cairns, Ann Robinson, Stven Carlberg, Carole Galanty, Margie Cooper

Next Meeting

Date: Sunday, April 14, 2013

Time: 4:30 – 6:00 pm (Mtg held prior to the 6:00 “Final Theme Party”)

Location: Christin Whittington’s home: 3490 Jackson Dr. Decatur, GA 30032

Finance:

Report on attendance and income: Sally provided a report of CCD Friday Night Cash Flow & Attendance. Doug to provide financial statement before April 2013 SC meeting. Scott noted that all but one of the 2013 dances have been in the black.

CCC Liaison: Doug Singleton offered to be the liaison. SC approved having Doug Singleton as Liaison. Pass on anything CCC official business to Doug.

Code for getting into the CCC building and who should have it: CCC has given the code to a limited number of CCC people. Rob Harper stated that it CCC should limit the number of CCC people who have it. The SC agreed.

Door Repair Payment: Doug stated he received an email, “I just got a bill in the mail for \$475 to CCD from CCC for “1/2 cost of door replacement/repair.””It was suggested that Doug (on behalf of CCD) to pay CCC \$475 for side door repair. Doug, as CCC Liaison, will discuss exact details with CCC before payment.

Fans: Ernie Eden offered to purchase (on behalf of CCD) large (~4 foot span) fans. Scott Barnaby offered to measure the elevator and access to storage at the CCC to ensure that a large fan would fit. Scott Barnaby to let Deanna Palumbo know that to ensure proper cooling in the dance hall, the opener needs to set the thermostat for 63 degrees. Once we know how large a fan will fit, all SC members approved paying up to \$500 for fans with one initial fan to be bought and tried out.

November Weekend: Branding; Venue; Theme Selection

Branding: Decide on voting method: Stven proposed an “Instant Runoff (Ranked Voting) Ballot” and explained how the process works. SC approved the “Instant Runoff Ballot” up to 10 prioritized choices.

Venue: SC reviewed/toured the Decatur Rec Center as the venue for the 2013 November Dance Weekend. The new floor was wonderful. Christin and Margie will negotiate with the Decatur Rec Center

on financial arrangements.

Theme Selection: Christin to receive all the theme suggestions. Janet Shepherd to collect the suggestions for Branding. Christin asked Kimbi to put up theme selections descriptions on the CCD website, and to put the ballot online. Keep Theme Ballot submissions anonymous.

Volunteers to make/receive ballots @ April 5 and April 12 dances,

Balloting procedure: Christin to solicit volunteers. Carole to assist with counting of votes. Stven to participate on counting procedure as well. Doug has locked ballot box, Doug to provide latest combined dance list to serve as way to mark off people as they submit their ballot (one ballot per person). SC approved (one abstained) using the Instant Runoff (Ranked Voting) Ballot method for the Theme Selection.

2014 Band/Caller Selection Process from 2013 Catapult: Scott suggested SC needs to have final say of the band and caller.

Action Items: Reports/Updates

Review and respond re CCC Contract/Proposal: Scott, Doug

Reply and Respond Safety Policy (due April 14 SC Mtg): discuss at April 14th agenda

Doug: Hiring a company to assess the AC @ CCC, will talk to McKenzie about outdoor lighting recommendations; obtain key to CCC Kitchen door/East Room for Security/access to tables

Joseph: Is to post info about contra meet-up on CCD Listserv. Meetup.com/contra-dance

Christin: to Contact Janet about making buttons for SC members

Amy: Arrange MeetUp Dance March 22. Done.

Jane: Make up half foam-board poster with pictures of SC

Sally: meet with Doug and Rob to discuss Treasurer duties

Christin: Rob to make Christin a listserv administrator, include Scott.

CCD Anniversary/Homecoming dance April 5, 2013

Rob to submit emails regarding the Homecoming/Anniversary dance April 5. CCD-SC agreed to pay for cake and incidentals.

BlueGrass Roots Music and Arts Festival, Stone Mountain Village, March 23-24

Jane needs to get more dancer participation (example: old-time clogging, old-time dance). Janet to call on Saturday. Scott to provide Jane with a time-slot for an old-time dance. Jane is looking for volunteers. SC approved Jane to buy water and refreshments for the event.

CCD Anniversary/Homecoming dance April 5, 2013

Rob to submit emails regarding the Homecoming/Anniversary dance April 5. CCD-SC agreed to pay for cake and incidentals.

CCD Summer Picnic:

Janet and Helen working on a date.

SC Members are to:

1. Review and make recommendations to the CCC contract for Rob, Sally and Doug negotiations.

2. Review and make recommendations on the Safety Policy presented by Kimbi – decided on at April 14th SC meeting.
3. Consider method(s) of selecting Band and Caller for the 2014 November Weekend (date due?)

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