

CCD Steering Committee Minutes August 1, 2013

Sally Walker's House: 2515 Sunset Dr, Atlanta 30345

SC Members Present: Scott Russell (Pres), Christin Whittington (Vice-Pres), Sally Walker (Treas), Jane Schindler (Acting Sec), Amy Krafchick, Joseph Steinhauser

Guest: Scott Barnaby

Call to Order @ 6:45 PM

Next SC Meeting: **Sunday September 22, meet 6-8PM**

@ Amy Krafchick's House: 665 Cranberry Pl, Roswell 30076

Finance Statement: Sally's regular weekly Friday Cash Flow Report is appreciated; Signature card needs update/edits (meeting with Sally, Doug, & Scott @ Bank required)

Administration:

CCC Lease Renewal: Sally urged expedience in contract renewal; discussion included confirming AC protocols, and freezing the rental rate for 5 years; Sally, Scott R and Joseph will join Doug in the negotiations – Update: meeting to be scheduled in September

Elections: Scott Barnaby was appointed Chair of the Nominating Committee (NomCom) for new Steering Committee (SC) Members; Jane will contact **Janet Shepherd** regarding chairing the Band Selection Committee (BSC) NomCom – DONE -- Janet accepted; **Nominating and Voting methods** would remain the same as last year: soliciting for Nominees to begin immediately; SC and BSC elections will run concurrently; voting Oct 11, 18 and 25 @ Dances, via email and snail mail; each CCD member allowed to vote for 3 SC candidates, one BSC candidate; winners (via plurality) to be announced Nov 1, with a 4th nominee as a possible alternate, if necessary; last year's protocols will be shared

Host coverage – due to some missed Host dates scheduled, Jane will email reminders at least a week in advance to the upcoming SC Hosts – Hosts are responsible for substitutes when needed

New Dancer Retention (NDR): Committee contacts New(er) Dancers for feedback; Amy will get help from NDR members, and Jane and Janet to promote/supply nametags for all Dancers; suggestion to make name-tags @ Dances – supplies will be collected (Janet and Jane)

New Dancer Greeter(s) – Amy will solicit help from the NDR Committee for volunteers

Listserv – controversial posts were discussed briefly; no decision made, but appeal for moderation and consideration in posting any comments

Area Security/Crime – After discussion with our Security Officers, Sally reported with additional thefts, @ CCC and in the area, they remind patrons @ CCC (Dancers) to secure their valuables on their person, or offsite, and report any incidents to an Officer, Front Desk, or SC member

EVENTS:

- **CCC/CCD FUNdraiser:** Review – Success! Doug previously reported a net income of \$4,335.62, shared with CCC; Funds to be used for CCC remodeling; suggest FUNdraiser be done at least once a year; recommend advanced planning/marketing
- **Summer Picnic** – no report, dismissed

- **MeetUp:** August 9 -- Amy will handle receiving new MeetUp Dancers @ \$6
- **Oct 25 Outreach Dance @ Decatur Recreation Center (Dec Rec)** – Rob Harper was chosen to call dances; Atlanta Open Band (AOB) to play? Or Potato Chips?
- **Atlanta Dance Weekend (ADW): “Contraband”**
Shoe Business Participation – “Those shoes” approved for ADW vending
Committees – Christin will solicit volunteers to Chair **Housing** and **Front Desk** (DONE); Christin will chair **Registration**; Sally will request **quilts** for Hall decoration (DONE); Christin will contact Sam Whited (Theme winner) regarding his participation (DONE)

Meeting adjourned @ 8:30 PM Thanks everybody!!!

Action Items:

ALL: Suggestion Box

Direct Safety Policy suggestions to Kimbi Hagen - Review, Amend, Adopt

Sally, Scott R, Doug, Joseph: CCC Contract – Negotiate new lease re price (frozen) and # of years (5), Security, outdoor lighting, **AC**, maintenance protocol (ex doors); schedule electrification of Storage Room/Stage area, painting “Green Room” (when CCC ready) – Update: meeting to be scheduled in September

Sally, Doug, Scott R: meet to update bank signature card

Joseph: post info about Contra Meet-Up on CCD Listserv

Jane: make up half foam-board poster with pictures of SC; Refill First-Aid Kit; provide supplies for name-tags; email Host reminders

Christin/Janet: make SC, “Host”, & “No Flourish” buttons; provide name-tag supplies

Kimbi: post revised Volunteer Role List, Recruitment Contest (\$100 with 10 New Dancers)

Amy: contact AJC regarding Contra article; work with New Dancer Retention Committee re nametags for all Dancers and recruit volunteers for New Dancer Greeters

BSC (Rob Harper) – report on feedback from BSC Box