

**Chattahoochee Country Dancers (CCD) Steering Committee Meeting  
MINUTES**

October 24, 2013, 6:30 pm – 8:30 pm

Location: Scott Russell's home

**In attendance:**

Steering Committee Members: Scott Russell, Christin Whittington, Carole Bennett, Amy Krafchick, Doug Singleton, Susan Keller, Joseph Steinhauser, Jane Schindler

Guests: Robbin Marcus, Mary Ellen Doughty, Kimbi Hagen, Bill Porter, Susan Davis, Deanna Palumbo

**Next Meeting**

Date: November 21, 2013

Time: 6:30 pm

Location: Carole Bennett's Home, 1161 Orme Circle, Atlanta, GA 30306

**Safety Guidelines**

SC discussed an intervention policy on how to handle any situation which needs attention. Perhaps having training on how to talk to people when incidents happen. Robbin suggested conflict-management training for callers and SC members so everyone knows how to respond. SC members approved the following: "Should an incident be reported to the host (by the caller or another dancer), the host (or someone he/she authorizes) will respectfully let the offender know the problem and ask them to stop. Anyone who continues the reported behavior after they have been asked to stop is subject to ejection from the dance on the authority of the evening's Dance Host, any other member of the CCD Steering Committee or the Caller." SC discussed/ revised the current version of the Safety Policy.

Doug asked permission to check into a CDSS insurance policy to cover callers and SC members should an incident occur. SC members approved.

**2013 Atlanta Dance Weekend | 2013 Theme: Contraband**

Christin needs help with equipment transport, coffee/tea/water, late night party (need a chairperson, help with set-up). The SC discussed the Atlanta Dance Weekend "refund policy." The current policy will remain in effect.

**CCD Volunteer Appreciation Dance, Sunday, November 24, 2013, Suggested time: 1-4 pm**

Scott hired Sassafra Stomp to play for a volunteer-appreciation dance party. If you volunteer at CCD anytime during the year, you can attend this dance for free. If you have not volunteered, you can pay a fee to attend. Bill Porter will handle sound.

**Atlanta Open Band**

Is AOB considered a local band? Yes per the SC.

**Multi-Dance "Gift Certificate" cards**

Jane passed around the type-set "Gift Certificate" cards. \$45 for 5 dances which can be used for either local or out-of-town dances. SC members approved this.

**New Year's Day Event**

If someone wants to do a New Year's day dance/potluck/gaming, they need to step up and let the SC know.

**Security**

Sally needs to follow up with security to ensure they show up and are visible in the parking lot.

**Finance**

Sally and Scott signed on as check signers.

**October 11, 2013, George Snyder's Caller-Evaluation Dance:**

Carole, Scott, Mary Ellen, Amy and Jane filled-out on-site evaluations for George's performance on the evening of October 11, 2013. They presented their evaluations. The SC approved George as a rotation caller. Congratulations George!

**Halloween Dance, October 25, 2013**

Jane secured prizes.

**Meet-Up Group**

Amy will set up a Meetup in December. They are raising the price of new Meetup dancers to \$7.

**Signage**

SC will discuss signage by email.

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