

**Chattahoochee Country Dancers (CCD) Steering Committee Meeting  
MINUTES**

December 12, 2013 6:30 pm – 8:30 pm

Location: Scott Russell's home

**In attendance:**

Steering Committee Members: Scott Russell, Christin Whittington, Carole Bennett, Amy Krafchick, Jane Schindler, Sally Walker, Susan Keller, Doug Singleton

Guests: Matt Zeller, Scott Barnaby, Kimbi Hagen, Karen Hudlow, Deanna Palumbo

**Next Meeting**

Date: Wednesday, January 22, 2014

Time: 6:30 pm

Location: Kimbi Hagen's Home: 1380 Bramble Road NE, Atlanta, GA 30329

**Safety Guidelines**

SC voted to accept the safety guidelines. The Safety Guidelines will be laminated and displayed at the weekly dances and the guidelines will be posted on the website. The SC will consider Child Guidelines and Courtesy Guidelines.

**Announcements**

SC members discussed the current method of making announcements. For future announcements it was agreed to use the rolling cork board so that people could post "This Week's Events!" SC Hosts will not announce event details, but will keep announcements brief and do the following: welcome dancers and newcomers, point people toward the "Dance Events" board and flyer table, introduce the band members and caller, thank the sound person, ask people to stay and help clean up and join people at the Thinking Man Tavern.

**Finance**

Doug provided a financial report of the Atlanta Dance Weekend. Positive revenue was generated.

**Suggestion Box**

Nothing to report.

**Security**

Susan asked if we could change Security times from 7:30 pm – 11:30 pm to 8:00 pm – Midnight. SC voted and approved it. Sally will email her Security contact to confirm the change.

**Meet-Up Group, December 6, 2013**

Amy reported 10 people attended the December 6<sup>th</sup> dance and that positive comments were posted on the Meet-Up website.

**Liability Insurance**

Doug will provide SC members with an application to purchase Liability Insurance for the callers. It was suggested that it be paid for by CCD. SC members approved Doug to fill out the application and bring a report on the costs so that SC members can vote on whether to approve purchasing it or not. The SC also proposed to replace our current liability policy with a less expensive policy from CDSS so that the

total cost (including the Caller Policy) will not exceed what we have been paying. We would receive more coverage at the same (or close to same) current cost so that we stay within budget.

**Healthy Food Drive, December 6 and 13, 2013**

Boxes are in the storage room to collect the food.

**CCC Contract**

A date has not been finalized for Doug, Scott and Sally (and possibly Rob Harper) to meet with McKenzie. Doug is waiting on McKenzie to finalize dates. Discussion of the following items (AC, Lighting, Electrification of Storage Room, Paint "Green Room") should occur.

**Cleaning the Fans**

Scott Barnaby offered to clean them if CCD offers an advanced dance! Also, Scott will clean them if someone will assist him.

**DHS Dance**

Christin to call Shaifer Jones.

**2013 Atlanta Dance Weekend (Contraband) Debrief**

Christin provided a post-event analysis and feedback from the ADW Survey. We are still waiting on the final expenses report from Doug as people are still submitting receipts.

Christin and Kimbi Hagen are working on the "Atlanta Dance Weekend Manual."

Begin discussion about whether or not to raise the price of the Atlanta Dance Weekend. Christin and Margie will look at other pricing practices around the region, taking into account other dance weekend costs that attendees incur such as hotel expenses.

Christin explained that if people would like to have a techno contra as part of the 2014 Atlanta Dance Weekend, then they should research a venue to have it in which is large enough and close to the Decatur Rec Center and provide details to the ADW co-chairs. The co-chairs will help promote the event but will delegate responsibility to the designated techno contra committee

The SC members voted and approved to respectfully request that we will no longer guarantee that we will hire Catapult talent for the Atlanta Dance Weekend after 2014.

**Assist-A-Dancer Fund**

A fund to assist people who currently can't afford to come to dance was discussed. Discussion will continue.

**2014 Host Schedule**

Carole will send an email to all SC members asking them for dates they cannot host in 2014. Carole will then create the 2014 Hosting schedule.

By Laws: Jane will recruit a committee to review the Bylaws, and make necessary changes.

FUNdraiser: Discussion began on planning the next FUNdraiser.

Farewell and big THANKS to Susan Keller, Joseph Steinhauser and Amy Krafchick for their service on the SC!

**New Year's Day Dance**

If someone wants to do a New Year's day dance, they need to step up and let the SC know.

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