

**Chattahoochee Country Dancers
Steering Committee Meeting Minutes
March 22, 2009**

Meeting Date : March 22, 2009

Start Time: 6:30 PM

Adjourn Time : 9:30 PM

Host : Rob Harper

Attendees :

Steering committee Members : Jim Crawford, David Digby, Rob Harper, Jennifer Horrocks, Sherry Kilpatrick, Robert McGregor, Angelika Pohl, Robbin Ryan, Tim Timmer

Honored Guests: Roger McLain, Tomas Valenti, Sally Walker, Christin Whittington

Key Discussion Topics :

The originally scheduled meeting on April 19 was at the same time as an advanced contra dance at Horizon. To avoid conflict and to encourage more SC meeting attendance, the meeting date was changed to Wednesday, April 22, 2009 at 6:30p. Angelika Pohl volunteered to host the meeting.

The May meeting for the Steering Committee will be on May 17, 2009 at 6:30 PM with the host to be determined later.

The minutes for the January 2009 and February 2009 meetings were approved as presented.

The Finance Committee will present its budget at the next meeting as Doug Singleton (accountant) is very busy during tax season.

It was reported that attendance at couple of dances lately has exceeded 160 and the Friday that Celticladda played the attendance was about 200.

A brief report was given regarding the “graduation” dance to be held at Morningside Baptist Church on April 3, 2009. It was noted that a historical timeline of CCD will be presented with dancers encouraged to list their own special events that occurred in their lives while we danced at MBC. A procession to the top of the hill outside the hall is also planned.

The president presented his expectations for the Steering Committee. Using examples from other dance groups, Rob suggested two members of the Steering Committee to be hosts at each week’s dance. He will draw up a schedule for hosts as well as a brief list of activities for the hosts. The list of hosts and their expected activities is open to revision and change as time progresses. Special badges will be provided to identify the SC hosts.

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A report on the Band Committee activities was presented. There have been two “dancehall” style meetings – attendance was 15 at the first and 8 at the second. These meetings have been held to determine what dancers expect and want from the bands that play each week. Based on suggestions coming out of the second dancehall meeting, Rob met with a small contingent of musicians – Tim Cape, Scott Russell, Ann Whitley, and Jan Smith.

A discussion concerning the sound technicians followed. It was agreed that Chris Haynes is the preferred sound tech and that he should be hired for as many Friday dances as he can work.

A lengthy discussion was held regarding scheduling and local bands playing on Friday nights. Views regarding the scheduling practices and talent were expressed. Many members were dissatisfied with the current results of scheduling. A motion was eventually made by Robert McGregor and seconded by Robbin Ryan.

NOTE: Discussions among SC members after the 3/22 meeting revealed a lack of agreement upon the exact wording of the motion. Due to the differences between SC members on the actual motion, the SC voted unanimously at the 4/22/09 meeting to strike the March SC meeting vote to change the scheduling responsibilities.

Christin Whittington presented the Steering Committee with 36 dancer-submitted themes for the November dance weekend. Following a description of each idea, the committee voted for “Pirates of the Contra-bean” as the theme for our November dance weekend 2009. While the spelling of Contra-bean may be changed, it was felt that this was immaterial to the overall success of the themes costume and decorations possibilities.

The meeting was adjourned by consensus at 9:30 PM.

Respectfully submitted,

Sherry Kilpatrick
CCD SC Secretary

These minutes were approved at the July 12, 2009 Steering Committee meeting by voice vote with all votes in favor and none opposed.

The following documents were distributed as handouts during the March 22, 2009 CCD Steering Committee Meeting:

- Agenda

The content of these documents was not reviewed for accuracy nor approved as part of CCD's official business by the Steering Committee. They are included in the package for information purpose ONLY.

**This page and the documents and
pages beyond this point are**

UNOFFICIAL.

They are included

**FOR INFORMATIONAL
PURPOSES ONLY.**

Chattahoochee Country Dancers
 CCD Steering Committee
 Agenda for March 22, 2009

Item No.	Focus\Responsibility Areas Agenda Topic	Priority	Topic Leader	Details
1	Review and Approve Minutes		Sherry	
	Meeting 1/11/09	A	Sherry	
	Meeting 2/22/09	A	Sherry	
2	Date\Time\Location of next meeting	A	RAH	April 19 6:30p --> shift for Horizon dance. May?
3	Finance		Tim	
	Budget preview at April meeting	A	Tim	
4	Special\Upcoming Events			
	Last "graduation" dance at MBC (4/3/09)	A	Sherry	
	First "homecoming" dance at CCC (4/10)	A	Sherry	
	NYE 2009 mini dance weekend (R/F/S)	B	Jennifer	
5	SC and Strategy		RAH	
	SC Roles and Responsibilities	A	RAH	Set expectations. Revisions?
	SC Hosts on Fridays - point person	A	RAH	
	2 scheduled per Friday. 7:30-11:30p. 10-12 per year.			
	Face of CCD - talent, dancers			
	Welcome\Announcements			
	Fill-in where needed.			
	Other roles\responsibilities TBD			
6	Talent and Scheduling			
	Band Committee update	A	RAH	
	Tune list published on website	A	RAH	
7	November Dance Weekend			
	Festival 2009 - Theme	A	Christin	
8	Facilities and Equipment			
	Clarkston Community Center - Update	A	Sherry	

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Item No.	Focus\Responsibility Areas Agenda Topic	Priority	Topic Leader	Details
	Opportunities for changes with CCC change	A	RAH	
	New dancer lessons 7:15p			
	Sound check			
	Name Tags\Buttons			
	SC Hosts			
	Announcements			
	Live music\socialization at break			
	Hand stamps			
	Safety and security			
	Open\close Corps - trained, free admission			
	Matchmaking			
9	Marketing and Outreach		TBD	
	Get 'em in. Get 'em back! Recruitment Contest.	A	RAH	11 Fridays and 110+ since 1/9
	Kennesaw students	A	RAH	Target outreach dance before summer break
	Nightly Planet	A	Sherry	
10	Community Care		TBD	
	CCD Homecoming\Community Picnic - Spring?	A	Sherry	
	CCD Directory	B	Bill\RAH	
11	Volunteer Needs and Support		TBD	
	CCC transition needs	A	Sherry	
12	Policies, Procedures, Administration, Operations		TBD	
	CCDNews yahoo group	B	RAH	

Priority

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|---|--|
| A Resolve during this meeting. Cannot wait. | D Low priority, no urgent need to resolve. |
| B Resolve at meeting, if possible. Can wait. | O Ongoing discussion, uncertain date of completion. |
| C Resolve over next 2-6 months. | N Notifications and updates not requiring action or decision. |